

Checklist

Occupation Permit - Investor

	1 st Application	2 nd Application (Renewal)
Form		
BOI Registration Form	✓	
Application form for Occupation permit	✓	✓
Signed Undertaking	✓	✓
Processing fee (Office Cheque / Bank draft)	✓	✓
Personal Documents		
Passport details (Personal data page & last entry visa)	✓	✓
Full birth Certificate	✓	
Marriage certificate / Divorce Certificate	✓	
Four recent identical colour passport sized photographs	✓	✓
Medical Certificate	✓	
Copy of Occupation Permit		✓
Business/ Work related document		
Business Registration Card	✓	✓
Certificate of Incorporation	✓	✓
Permits/Licences (<i>GBL, Tourism Enterprise Licence, TEC etc.</i>)	✓	✓
Business Plan	✓	
Investment (<i>evidence of transfer of funds into the account of the company</i>)	✓	*1
Shareholding structure at time of incorporation (<i>consent of shareholder & director</i>)	✓	*2
Number of Foreign & Local employees	✓	✓

Note:

*1: At time of renewal, the company should have made an annual turnover of MUR 4 million, as evidenced by the Mauritius Revenue Authority. For the last year under consideration, in case returns have not yet been filed at the MRA, audited accounts need to be submitted.

*2: In case of change in shareholding structure, updated documents need to be submitted.